

भा. कृ. अनु. प. - राष्ट्रीय केला अनुसंधान केंद्र
ICAR – National Research Centre for Banana
तिरुचिरापल्ली, तामिलनाडु
Tiruchirappalli, Tamil Nadu.

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टिप्पणी / NOTE

The copy of the proceedings of the 19th Institute Joint Staff Council (IJSC) meeting held at our Centre on 06.06.2023 is endorsed to the concerned Officials / Officers for taking further necessary action at their end.

This is issued with the approval of Director.

आर. के. माण्डे

प्रशासनिक अधिकारी / Administrative Officer
& Secretary – IJSC (Official Side)

Distribution to:

1. Chairperson (PMEC) - For uploading the proceedings of the 19th IJSC meeting
2. Chairman (Works / FMC)
3. In-charge (Security / Stores / Farm)
4. All the members of IJSC
5. PS to Director
6. Civil Overseer
7. Secretary (Staff side)

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PROCEEDINGS OF THE XIX IJSC MEETING HELD ON 06.06.2023 (TUESDAY) at 09.15 AM

The 19th IJSC Meeting was held in the Committee Hall on 06.06.2023 (Tuesday) at 09.15 AM. The Meeting was chaired by Dr.R.Selvarajan, Director / Chairman (IJSC). The following members attended the meeting:

1. Dr.J.Poorani, Principal Scientist / Member (Official side)
2. Dr.I.Ravi, Principal Scientist / Member (Official side)
3. Dr.D.Ramajayam, Principal Scientist / Member (Official side)
4. Mrs.C.Gomathi, Senior Finance & Accounts Officer / Member (Official side)
5. Mr.R.Kandamani, Administrative Officer / Secretary (Official side)
6. Mr.R.Sridhar, Assistant Administrative Officer / Member (Staff side) & CJSC member
7. Mrs.A.V.Suja, Upper Division Clerk / Member (Staff side)
8. Mr.M.Bathrinath, Technical Officer / Secretary (Staff side)
9. Mr.V.Manoharan, Technical Officer / Member (Staff side)

Mr.R.Kandamani, Secretary (Official side) has welcomed all the members and Mr.P.Murugan, Assistant Administrative Officer has presented the action taken report on the 18th IJSC meeting & presented the new agenda items for discussion in the 19th IJSC meeting. The following agenda items were discussed in the meeting and decisions taken are detailed below.

- Item No.1: Request of bicycle for the SSS staff attached to the FMC:
It has been agreed by the Chairman to provide bicycle to the staff based on genuine necessity.
[Action: Skilled Supporting Staff attached to FMC]
- Item No.2: Request for renovation of open dining hall:
It has been agreed by the Chairman in principle for the renovation of open dining hall. Initially, the roof-top of the dining hall will be painted with cooling paints i.e. Dr.Fixit or any other quality paints.
[Action: Civil Overseer]
- Item No.3: Replacing tables and chairs for the Technical Officers.
Tables and chairs provided to the Technical Staff have rusted and action may be initiated to repair them. If it is not economical to repair, new tables and chairs will be procured subject to availability of funds.
[Action: Stores – in – Charge / Technical Personnel concerned]
- Item No.4: Request for opening the first entrance gate (near sale counter) for the use of staff members
It has been agreed by the Chairman to open the first entrance gate (near sale counter) after completion of the landscaping work in the front-side of entire boundary wall. The gate will be opened during 08.30 AM to 09.30 AM & 05.30 PM to 06.00 PM
[Action: Security In-charge]

Item No.5: Request for immediate cleaning of rest rooms in all the buildings (after visiting of more number of students / farmers / outsiders)
It has been agreed by the Chairman. Further, action shall be initiated for the construction of additional rest rooms in the ground floor of the main lab building for the benefit of the students / farmers / outsiders with the latest amenities depending on the availability of funds.

[Action: Chairman (Works) / Mr.R.Sridhar, AAO / Civil Overseer]

Item No.6: Request for creating of Rest Room (sick room) with full amenities
It has been agreed to provide rest room (sick room) in the Trainees Hostel as and when required subject to availability with the approval of the competent authority.

[Action: In-charge (Trainees Hostel)]

Any other points / issues of welfare of the staff with the approval of the Chairperson

After a detailed discussion, the following decisions were taken by the Chairperson.

- (i) Details of rooms in bilingual [building-wise and floor-wise] are to be displayed in all the buildings for the benefit of the farmers / officials visiting the Centre.
[Action: Civil Overseer]
- (ii) NO PARKING boards are to be displayed in appropriate places to regulate the two / four wheelers parking inside the premises.
[Action: Civil Overseer]
- (iii) First Aid Boxes are to be checked and drugs are to be arranged regularly. In addition to the existing first aid boxes, additional four boxes are to be procured and placed in the appropriate identified places.
[Action: IJSC Secretary (SS)]
- (iv) The password for the wi-fi facility is to be shared to all the permanent officials / staff members of the Centre.
[Action: The Chairperson (PMEC) / Mrs.C.S.Jacqueline, STO]
- (v) Stainless Steel Dining table – 20 Nos. will be procured & used whenever required for the official lunches and kept in stores.
[Action: Stores –in- charge]
- (vi) Convex mirror for road safety will be fixed in front of the main gate for the benefit of the staff of the Centre.
[Action: Civil Overseer]
- (vii) Video clippings viz., ICAR at a Glance / NRCB at a Glance and success stories of ICAR and NRCB are to be scrolled in the smart display units installed at the OLB campus. In addition, action may also be taken to make live telecasts in the smart display units as and when any meeting is arranged.
[Action: The Chairperson (PMEC) / Mrs.C.S.Jacqueline, STO]

- (viii) Live weather data is to be displayed through LED screens at appropriate place in the premises of research farm & office-cum-lab building of the centre for the benefit of the farmers.

[Action: Dr.I.Ravi, Principal Scientist / Civil Overseer]

- (ix) Tri-cycle (battery operated) is to be arranged for FMC and Central Stores for shifting materials.

[Action: Chairman – FMC / Shri V.Selvaraj, STO / Stores-in-charge]

- (x) A new National Flag Pole is to be installed in front of the Main Lab Building [50 feet] for hoisting the National Flag.

[Action: Chairman – W&M / Civil Overseer]

- (xi) Direction Board are to be installed in the OLB Campus depicting the directions to various labs / buildings for the benefit of the farmers.

[Action: Chairman – W&M / Civil Overseer]

- (xii) The chairman advised that a committee may be constituted to suggest the landscaping, gardening work for the entire campus to be kept clean and green. In and around the campus wall should be kept clean and green to avoid parking of vehicles misuse of the available space.

[Action: AO / AAO (Estt.) / I/c Works / Dr.K.N.Shiva, PS / Dr.M.S.Saraswathi, PS / Mr.D.Ramachandramurthi, Civil Overseer]

The meeting ended with a vote of thanks by Mr.M.Bathrinath, Secretary (Staff side).

SECRETARY – IJSC (STAFF SIDE)

SECRETARY – IJSC (OFFICIAL SIDE)

CHAIRMAN (IJSC)

ICAR – NRC for Banana, Tiruchirapalli – 620 102